

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

January 10, 2008

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The Regular Monthly Meeting of the Town Board of the Town of Brighton was held Thursday, January 10, 2008 after the Organizational Meeting at 6:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was Called to Order by Supervisor Peter Martin at 6:54 p.m.

The Board said the "Pledge of Allegiance" to the flag.

ROLL CALL OF OFFICERS

PRESENT: Supervisor Peter Martin, Sr.

Council Members: Sheila Delarm, Jeffrey Leavitt, Steve Tucker and Lydia Wright

ABSENT: None

OTHERS PRESENT: Elaine Sater - Town Clerk, Amber McKernan – Tax Collector, Nik Santagate - Town Justice, Andy Crary - Superintendent of Highways

RESIDENTS: There were three residents present

NOTICE OF MEETING: Notice of this meeting was published in the Adirondack Daily Enterprise on Monday, January 7, 2008 and posted on the Town Clerk's Sign Board. Notices were also posted in the three local post offices and businesses in the Town.

APPROVAL OF MINUTES

- Regular Board December 13, 2007

Motion made by Lydia Wright, **second** by Steve Tucker, **to approve the minutes of the Regular Town Board meeting held on December 13, 2007, with the following change: Page 5, Para 3, Paul Smiths Gabriels Volunteer Fire Department Basic Life Support - First Responder Status, Delete last 2 sentences; Aye 3 (Delarm, Tucker, Wright), Abstain 2 (Leavitt, Martin)**

- Special Board December 17, 2007

Motion made by Sheila Delarm, **second** by Steve Tucker, **to approve the minutes of the Special Town Board meeting held on December 17, 2007, as written; Aye 4 (Delarm, Martin, Tucker, Wright), Abstain 1 (Leavitt)**

TOWN CLERK'S REPORT

Total Revenue to Supervisor as of December 31, 2007 was \$ 122.38

5 Certified Copies

5 Dog Licenses and 1 Pure Bred License Renewed

1 Building Permit #07-43

1. December 28, received notice from the Association of Towns concerning the 2008 Training School and Annual Meeting to be held in New York City, February 17-20. A Certification of Designation of Voting Delegate needs to be approved by the Board if anyone is attending this meeting. Copies of the notice were distributed to Town Officials.
2. ANNUAL REPORT: The 2007 Annual Report for Town Clerk Revenue and Disbursements was distributed to Board members; Total Revenue collected was \$21,195.25, Total distributed: Town Supervisor \$20,343.44, Franklin County Treasurer \$174.35 for dog licenses, Department of Health \$22.50 for marriage licenses, Department of Environmental Conservation \$565.96 for sport licenses and a refund for \$8.00. The financial records of the Town Clerk are available for audit.
3. Received notification from the Franklin County Board of Elections that a Primary Election will take place on Tuesday, February 5, 2008 for Republican and Democrat Parties from 12 noon to 9 p.m. Clerk will be picking up supplies in Malone on January 31, 2008. The Town Clerk's Office will be closed on Tuesday, Feb 5. .
4. Oaths of Office must be filed with the Town Clerk not later than January 30, 2008. This includes all deputies.
5. REQUESTS FOR TOWN BUILDING USE:
 - a. TOWN HALL: The Brighton Ladies of the Evening have reserved the building for Mondays from 6 to 8 p.m.
 - b. TOWN PARK: None
6. RECORDS MANAGEMENT: Records are being disposed of according to the MU-1 schedule for Municipalities.

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SUPERVISOR'S FINANCIAL REPORT/CORRESPONDENCE

1. Financial Report:

- a. **CLASS Investments:** Total interest for December 2007 was \$1,186.72, Total for the year is \$21,958.09. General Fund balance is \$219,256.13, Highway Fund balance is \$96,073.46.
- b. **Fund Balances:** Balance of all funds for Town is \$370,140.27
- c. **Budget Amendment for 2007 Budget:**

GENERAL FUND 2007 BUDGET AMENDMENT #5

Motion made by Supervisor Peter Martin, second by Steve Tucker, To Wit:

RESOLVED that the following amounts be and the same hereby are transferred:

\$1,537.00 from Account No. A1990.4 (Contingency)

as follows:

\$340.00 to Account No. A330.4 (Tax Collection CE)

\$ 106.00 to Account No. A1420.4 (Attorney, CE)

\$ 231.00 to Account No. A5132.4 (Town Garage, CE)

\$ 91.00 to Account No. A8189.4 (Land Fill Monitoring)

\$769.00 to Account No. A9060.8 (Hospital & Medical Insurance)

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

General Fund 2007 Budget Amendment #5 declared duly adopted

2. Correspondence:

- a. **Association of Towns:** Training School and Annual Meeting in New York City, Feb 17-20.

RESOLUTION #10

APPOINTMENT OF DELEGATE TO ANNUAL ASSOCIATION OF TOWNS MEETING

Motion made by Supervisor Peter Martin, Second by Sheila Delarm, To Wit:

RESOLVED, that the Town Board appoint Council Member Lydia Wright as the voting delegate and Town Clerk Elaine Sater as the alternate voting delegate to attend the Annual Business Session of the Association of Towns of the State of New York, to be held in New York City, on February 20, 2008 and to cast the vote for the Town of Brighton pursuant to Section 6 of Article III of the Constitution and By-laws of said Association.

ROLL CALL VOTE: Aye 4 (Delarm, Leavitt, Martin, Tucker), Nay 0, Abstain 1 (Wright)

Resolution #10 declared duly adopted

- b. **Letter dated December 31, 2007 from Franklin County Solid Waste Management Authority:** Franklin County Legislature passed Local Law#3-2007 regarding the collection and disposal of solid waste in Franklin County. As of January 2008 all waste created in the County must be disposed of within the County, with the exception of recyclables.

DEPARTMENT REPORTS

1. ANIMAL CONTROL OFFICER (Tri-Lakes Humane Society): Received report prior to meeting

- a. During October 2007 took in 1 stray cat and the staff fielded at least 8 phone calls concerning 1 pet request, 1 lost pet, 4 adoptions and 2 miscellaneous. Donated a large quantity of pet food, towels and bedding to the Brighton Food Pantry.
- b. During November 2007 took in 1 cat and 6 kittens, fielded at least 13 phone calls concerning 1 pet surrender, 2 lost pets, 3 adoptions, 1 redemption, 4 dog complaints and 2 miscellaneous. Issued 7 renewal letters and 1 summons.

2. ASSESSOR (Doug Tichenor): Town Clerk received notification from the Franklin County Real Property Office that training for the Board of Assessment Review (BAR) is scheduled for May 7 at 1 p.m. at the Franklin County Court House Kitchen Conference Room, copies of notice were sent to the Town BAR.

3. CODE ENFORCEMENT OFFICER (CEO) (Ed Lagree): Sheila Delarm asked if Supervisor Peter Martin would talk to the towns boards of Franklin and Santa Clara about renegotiating the contract for Code Enforcement Officer

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services. CEO submitted report prior to meeting

- a. 42 building permits were issued for 2007, 18 permits are completed
- b. 14 permits are still open from 2006, 12 permits were completed, 12 were renewed, 2 are incomplete, 1 was closed
- c. 6 permits are still open from 2005, 5 permits were completed, 2 were renewed, 4 are incomplete
- d. 3 permits are still open from 2004, 2 permits were completed, 5 were closed, 2 are incomplete
- e. 1 permit is completed from 2003, 1 is closed

4. TAX COLLECTOR (Amber McKernan): Read report

- a. On December 27, 2007 the Franklin County Legislature signed the Warrant to collect taxes and released the tax bills for the 2008 collection period. The warrant states that the last date of collection for this year is 1 April, after which time all unpaid bills will be turned over to the Franklin County Treasurer's Office for collection. Tax collectors and receivers have been able to collect until the end of April for the past several years; no reason was given for the change.
- b. The change to the collection period caused a delay in getting the tax collection data downloaded from BAS. Their staff was wonderfully supportive; received the download within 2 ½ hours of sending them the information they needed to send the data. Was very impressed with their support service and software program itself. Data was received and downloaded on 31 December.
- c. Warrant for 2008 Town and County Tax year is \$1,411,798.90. An adjustment to the warrant is expected in the amount of \$.16. Of that total amount \$536,986.00 is the Town's share. \$874,812.90 will go to the Franklin County Treasurer's office.
- d. 10 January, received a phone call from the Treasurer's Office regarding an issue with 10 tax bills; will be notified as to what course of action will need to be taken.
- e. Sent out 864 tax bills this year, with an enclosure that notified taxpayers that there was a change in the collection period and the date by which a second notice of unpaid taxes will be sent. March 2 will be the date of the second mailing.
- f. On 31 December delivered the bills for mailing and the Public Notice of Receipt of Warrant for posting at each of the three local post offices: Gabriels, Rainbow Lake, and Paul Smiths. Also posted notices at the Town Hall: inside and outside. Faxed the Public Notice to the Adirondack Daily Enterprise to be published once weekly for two consecutive weeks.
- g. During December 2007 collected \$11,896.65. To date, collected \$167,499.65; compared to last year have collected \$15,829.62 more than at this same date. Also have seen an increase in the number of taxpayers who come to pay in person.
- h. 10 January, issued check #775 to Town Supervisor in the amount of \$118,000.00 as the first payment to the Town.
- i. Have received many phone calls and have sent 6 faxes regarding tax matters since that last regular board meeting.
- j. Will be out of the office Thursday Jan 17 until Jan 22; the Deputy Tax Collector will cover the office

5. TOWN JUSTICE (Nik Santagate): Report submitted prior to meeting

Issued a check in the amount of \$2,441.00 to the Supervisor for December revenues

6. HISTORIAN - Mary Ellen Salls: No Report

COMMITTEE REPORTS

1. HIGHWAY DEPARTMENT - Jeffrey Leavitt and Steve Tucker:

- a. **Report from Andy Crary, Superintendent of Highways,** submitted prior to the meeting
 - i. Busy start to a new job; plowing and sanding steady
 - ii. Cut back snow banks with plow truck twice
 - iii. Pushed back snow banks with bucket loader
 - iv. Opened up the McDermott Road for skiers
 - v. Scraped ice off the Keese Mills Road and Jones Pond Road
 - vi. Pressured washed the plow truck
 - vii. General maintenance of garage, swept floors and greased machines

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- viii. Mixed up salt and sand for roads
- ix. Changed plow steel on main truck
- x. Set up for food pantry
- xi. Kept roads open during wind storm
- xii. Cleaned up after wind storm with chain saws and front end loader
- xiii. Only one person will be driving the plow on the weekend. Both employees will be trained to drive alone.
- xiv. Need to purchase more salt for the remainder of the winter
- xv. The vent pipe on the roof from the furnace needs to be replaced due to damage from heavy snow
- xvi. One vehicle is in shop for repairs, the back lift broke off

RESOLUTION #11

AUTHORIZATION TO PURCHASE 100 TONS OF SALT FOR TOWN ROADS

Motion made by Lydia Wright, second by Sheila Delarm, To Wit:

RESOLVED, that the Superintendent of Highways, Andy Crary be authorized to purchase 100 tons of salt to mix with sand for the Town roads.

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

Resolution #11 declared duly adopted

RESOLUTION #12

AUTHORIZATION TO REPAIR THE VENT PIPE ON TOWN GARAGE ROOF

Motion made by Sheila Delarm, second by Lydia Wright, To Wit:

RESOLVED, that the Highway Committee and Superintendent of Highways Andy Crary be authorized to contact Adirondack Energy to repair the furnace vent pipe on the garage roof and get a quote for a power vent.

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

Resolution #12 declared duly adopted

b. Annual Highway Contracts:

- i. Franklin County Snow and Sand Contract for 2008

RESOLUTION #13

AUTHORIZATION TO SIGN AGREEMENT WITH FRANKLIN COUNTY FOR SNOW REMOVAL

Motion made by Supervisor Peter Martin, second by Steve Tucker, To Wit:

WHEREAS, the Franklin County Board of Legislature did on the 6th day of December 2007 authorize the Superintendent of Highways for the County of Franklin, pursuant to Section 135-a of the Highway Law of the State of New York, to enter into an agreement with any of the towns of the County of Franklin for the removal of snow and the sanding of County highways within the respective town by any town that so desires,

NOW THEREFORE BE IT RESOLVED that the Superintendent of Highways, Andy Crary, be authorized to sign an agreement with the County of Franklin Superintendent of Highways and agree to accept a total payment of \$32,461 for removal of snow and sanding of County highways in the Town of Brighton during 2008 as follows:

County Road 55 (Bloomingdale Gabriels Road)	1.14 miles at \$4,426
County Road 60 (Rainbow Lake Road)	3.68 miles at \$4,426
County Road 31 (Jones Pond Road)	3.14 miles at \$3,544

Payments to be received as noted: \$16,230.50 by February 15 and the balance by July 15, 2008.

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

Resolution #13 declared duly adopted

- ii. Agreement to Spend Highway Funds

RESOLUTION #14

AUTHORIZATION TO EXPEND HIGHWAY FUNDS IN THE AMOUNT OF \$50,000 FOR IMPROVEMENTS OF HIGHWAYS

Motion made by Lydia Wright, Second by Sheila Delarm, To Wit:

RESOLVED, that the Town Board agrees to provide the Superintendent of Highways the sum of \$50,000 to be expended for Permanent Improvements of town highways as follows:

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- a. **Vosburgh Road:** The turn around at the dead end, for a distance of .01 miles, gravel crusher run will be covered with 2 inches of dense binder
- b. **Hobart Road:** The end, for a distance of about .90 miles, gravel/tar top will be covered with 2 inches of dense binder
- c. **Split Rock Road:** Leading to State Route 86, a distance of .40 miles, gravel/tar covered with 2 inches of dense binder

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

RESOLUTION #14 declared duly adopted.

- c. **Survey of Roads:** Steve Tucker asked if the Board could ride around with the Highway Department to survey the roads. Andy Crary said he had no problem taking Board members around to see the condition of the roads
- d. **White Pine Road Bridge:** Needs to be repaired, DOT will come to do an inspection and see what can be done
- e. **Decals for Trucks:** Town decals were put on pick-up truck by new Superintendent on January 2
- f. **CSEA Contract:** Brain Paige wants to meet with Board, has not set a date yet
- g. **Town Roads:**
 - i. **Slush Pond Road:** Sheila Delarm asked that the overhead brush on road be removed so emergency vehicles can get down the road. Supervisor Peter Martin said DEC cancelled a meeting to discuss a permit and has not rescheduled. Sean Reynolds is the point of contact for the DEC permits.
 - ii. **McCulloms Road:** Sheila Delarm said logging is being done on the road and the loggers have been clearing the snow. Skiers park on the road and it needs to be cleared up by the Town now that the logging is finished.
 - iii. **Split Rock Road:** No new information on guide rails
 - iv. **Keese Mills Road:** Lydia Wright asked why the Town didn't contract with Santa Clara to plow the whole road. Andy Crary said it would take too long to plow it and still get the other Town roads completed for the school buses.

2. PARK & RECREATION - Steve Tucker and Lydia Wright

- a. Snow blower has been repaired and is working
- b. Removed snow from rink area, no ice due to warm weather
- c. Need a heater for the park garage so Dan Spencer can work on the snow blower when its cold
- d. Saranac Lake Area Youth Program has a meeting on Monday, January 14, 6:30 p.m. at the High School Board Room

3. INSURANCE/INVESTMENTS - Sheila Delarm and Lydia Wright:

- a. Additions and deletions to the health insurance have been sent in
- b. Andy Crary provided information for the vehicles, insurance cards have been received
- c. NYMIR has recommended that obstructions to highway traffic signs should be removed to reduce claims
- d. Nothing to report for investments

RESOLUTION #15

AUTHORIZATION TO PAY FOR NYMIR LIABILITY INSURANCE

Motion made by Sheila Delarm, second by Lydia Wright, To Wit:

RESOLVED that the Supervisor be authorized to pay to New York Municipal Insurance Reciprocal (NYMIR) the amount of \$11,970.26 for liability insurance.

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

RESOLUTION #15 declared duly adopted.

4. CEMETERY - Steve Tucker and Jeffrey Leavitt: Nothing to report

5. TOWN BUILDINGS - Steve Tucker and Jeffrey Leavitt

Town Hall Project: Cate Blakemore of Crawford and Stearns called the Town Clerk and wanted to set up the bid notice date. The computer data lines need to be addressed first. John Bray, Computer Administrator, will look at the plans and the Town Hall to determine where the lines will be installed. There will be 8 data ports with electricity around the building. Cate Blakemore was concerned about the size of the copier room door opening. The bid package will be ready next week. Lydia Wright and David Knapp will review the final plans before the date is set.

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OLD BUSINESS

- 1. FIRE ADVISORY BOARD (FAB) UPDATE- Sheila Delarm:**
 - a. No one was able to attend the meeting held on January 9
 - b. Minutes of the November 7, 2007 meeting were received from David Knapp
- 2. RESCUE CONTRACT WITH VILLAGE OF SARANAC LAKE:** Town Clerk received a copy of the Rescue Contract from the Village with some changes made. The "Third" Paragraph needs to be changed and the "Eleventh" paragraph removed to delete references to "fire protection", "fire police" and "fire hydrants". Once the Village approves the updated contract a public hearing date can be set.
- 3. TIME WARNER CABLE:** Supervisor Peter Martin mailed information to Nancy Riche for the survey of McColloms. A public hearing is needed before the franchise is approved.
- 4. POST OFFICE IN GABRIELS:** The temporary Post Office is still standing after the severe wind storm. There is a public hearing for the new Post Office in Gabriels scheduled for Thursday, January 17, 2008 at 6 p.m.
- 5. PAUL SMITHS GABRIELS VOLUNTEER FIRE DEPARTMENT BASIC LIFE SUPPORT-FIRST RESPONDER STATUS:** Supervisor Peter Martin sent a letter to Chief Roger Smith in support of the Paul Smiths Gabriels Volunteer Fire Department obtaining Basic Life Support-First Responder agency status.
- 6. SMART GROWTH ASSESSMENT GRANT APPLICATION:** Rebecca Buerkett completed the grant application and mailed it to the New York State Department of Environmental Conservation, a copy was filed with the Town Clerk. Sheila Delarm said Rebecca Buerkett did an amazing job getting this grant together in a short time. There were several letters of support from the community included in the grant application.

NEW BUSINESS

- 1. ANNUAL CONTRACTS**
 - a. **FX Browne, Inc. Landfill Post-Closure Monitoring for 2008:**

RESOLUTION #16

AUTHORIZATION TO CONTRACT WITH FX BROWNE, INC. FOR 2008 LANDFILL POST-CLOSURE MONITORING SERVICES

Motion made by Supervisor Peter Martin, second by Sheila Delarm, To Wit:

RESOLVED that the Supervisor be authorized to sign an agreement with FX Browne, Inc. for 2008 Landfill Post-Closure Monitoring in the amount of \$3,420, \$2,000.00 for services, \$400 estimated reimbursable expenses costs, and \$1,020 for annual laboratory subcontract fees.

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

Resolution #16 declared duly adopted.

- b. Saranac Lake Civic Center

RESOLUTION #17

AUTHORIZATION TO CONTRACT WITH SARANAC LAKE CIVIC CENTER, INC. AND PAY \$1,500 FOR 2008 YOUTH ACTIVITIES SERVICES

Motion made by Lydia Wright, second by David Knapp, To Wit:

RESOLVED that the Supervisor be authorized to sign a contract with the Saranac Lake Civic Center for 2008 youth activities and skating services, and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay the Saranac Lake Civic Center the amount of \$1,500 for 2008 services.

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

Resolution #17 declared duly adopted.

- c. Town of Harrietstown Airport

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RESOLUTION #18

AUTHORIZATION TO CONTRACT WITH THE TOWN OF HARRIETSTOWN FOR 2008 AND PAY \$1,000 FOR ADIRONDACK AIRPORT SERVICES

Motion made by Sheila Delarm, second by Steve Tucker, To Wit:

RESOLVED that the Supervisor be authorized to sign the contract with the Town of Harrietstown for services at the Adirondack Regional Airport during 2008, and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay the Town of Harrietstown the amount of \$1,000 for 2008 services.

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

Resolution #18 declared duly adopted

- d. Tri-Lakes Humane Society, Inc. Animal Control Officer/Shelter Services

RESOLUTION #19

AUTHORIZATION TO CONTRACT WITH TRI-LAKES HUMANE SOCIETY, INC FOR SHELTER SERVICES AND ANIMAL CONTROL OFFICER SERVICES AND PAY \$3,100 FOR 2008

Motion made by Sheila Delarm, second by Lydia Wright To Wit:

RESOLVED that the Supervisor be authorized to sign a contract with the Tri-Lakes Humane Society, Inc., for animal shelter services and Animal Control Officer services during 2008 , and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay Tri-Lakes Humane Society, Inc. the amount of \$1,350 for shelter services and \$1,750 for Animal Control Officer services for 2008, a total of \$3,100.

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

Resolution #19 declared duly adopted

2. ANNUAL PAYMENTS FOR MULTI-YEAR CONTRACTS

- a. Association of Towns

RESOLUTION #20

AUTHORIZATION TO PAY ANNUAL DUES OF \$500 TO THE ASSOCIATION OF TOWNS

Motion made by Lydia Wright, second by Supervisor Peter Martin, To Wit:

RESOLVED that the Supervisor be authorized to pay annual membership dues of \$500 to the Association of Towns.

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

Resolution #20 declared duly adopted

- b. FREMSA

RESOLUTION #21

AUTHORIZATION TO PAY FREMSA \$1,500 FOR 2008 EMERGENCY MEDICAL SERVICES

Motion made by Sheila Delarm, second by Lydia Wright, To Wit:

WHEREAS, the Town Board approved a multi-year contract with FREMSA for First Responder Emergency Medical services (Resolution #13-2007) on January 11, 2007,

NOW THEREFORE BE IT RESOLVED that the Supervisor be authorized to pay FREMSA the amount of \$1,500 for 2008 First Responder Emergency Medical services per the multi-year contract.

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

Resolution #21 declared duly adopted.

- c. North Country Life Flight, Inc.

RESOLUTION #22

AUTHORIZATION TO PAY NORTH COUNTRY LIFE FLIGHT, INC. \$1,250 FOR 2008 EMERGENCY AIRLIFT SERVICES

Motion made by Supervisor Peter Martin, second by Lydia Wright, To Wit:

WHEREAS, the Town Board approved a multi-year contract with North Country Life Flight for emergency airlift services (Resolution #17-2007) on January 11, 2007,

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NOW THEREFORE BE IT RESOLVED that the Supervisor be authorized to pay North Country Life Flight, Inc. the amount of \$1,250 for 2008 emergency airlift services.

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

Resolution #22 declared duly adopted.

- d. **Paul Smiths-Gabriels Volunteer Fire Department, Inc (PSGVFD):** Discussion was held on obtaining an adopted itemized budget from the PSGVFD as well as a copy of the most current audit of the Fire Department's financial records.

RESOLUTION #23

AUTHORIZATION TO PAY THE PSGVFD \$33,823 FOR FIRE PROTECTION SERVICES FOR 2008

Motion made by Lydia Wright, second by Steve Tucker, To Wit:

WHEREAS, the Town Board approved a multi-year "Fire Protection Contract" (Resolution #47-2005) on April 14, 2005,

NOW THEREFORE BE IT RESOLVED that the Supervisor be authorized to pay the Paul Smiths Gabriels Volunteer Fire Department, Inc. the amount of \$33,823.00 for the first payment due February 1 for 2008 fire protection services.

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

Resolution #23 declared duly adopted.

RESOLUTION #24

AUTHORIZATION TO WRITE A LETTER FOR AN ADOPTED BUDGET AND AUDIT FROM PSGVFD

Motion made by Jeffrey Leavitt, second by Sheila Delarm, To Wit:

WHEREAS, the Town Board has requested a budget from the Village of Saranac Lake for the Rescue Contract, and **WHEREAS**, the Town Board would like to know how the payments made to the Paul Smiths Gabriels Volunteer Fire Department are used,

NOW THEREFORE BE IT RESOLVED that the Supervisor be authorized to write a letter to the Paul Smiths Gabriels Volunteer Fire Department (PSGVFD) to request a copy of an adopted itemized budget to be provided prior to the next payment due on April 1, 2008, and every year hence before the February 1st payment and to also request a copy of the most current audit of the PSGVFD financial records.

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

Resolution #24 declared duly adopted.

3. **DISASTER PREPAREDNESS LETTER TO COMMUNITY:** Sheila Delarm drafted a letter to send out to the community for disaster preparedness and distributed it to the board for review. She has a list started of senior citizens. Discussion was held on how to get a list of addresses for mailing out the forms. Sheila Delarm will contact the Board of Elections for labels.
4. **COMMUNITY ADVISORY BOARD FOR CORRECTIONAL FACILITIES:** Sheila Delarm asked to be removed from the mailing from the Correctional Facilities Community Advisory Board. She is unable to attend the meetings because they are at lunch time. Supervisor Peter Martin attends when the meeting is at Camp Gabriels. Other community members that attend are Robert Tebbutt and Tom Buckley.
5. **REAL PROPERTY TAX EXEMPTION FOR EMERGENCY SERVICE VOLUNTEERS:** Sheila Delarm sent an email to Doug Tichenor asking for details about this program. She has not received a response yet. Emergency Service Volunteers get an income exemption as well as a property tax exemption for 2007.
6. **THANK YOU TO DAVID KNAPP:** Sheila Delarm thanked David Knapp for coming to the meeting. He did an awesome job for four years as a Council Member.
7. **THANK YOU GIFT FOR DONALD OLIVER:** Discussion was held on how to thank Donald Oliver for his many years of service to the Town.

RESOLUTION #25

AUTHORIZATION TO THANK DONALD OLIVER FOR SERVICE TO TOWN

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Motion made by Sheila Delarm, second by Lydia Wright, To Wit:

WHEREAS, Donald Oliver has worked for the Town for several years as an employee and as Superintendent of Highways,

NOW THEREFORE BE IT RESOLVED that the Supervisor be authorized to write a letter of appreciation to thank Donald Oliver for his many years of service to the Town, and

BE IT FURTHER RESOLVED that the Supervisor be authorized to purchase a \$50 gift certificate from Sampson's Bar and Grill for Donald Oliver.

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

Resolution #25 declared duly adopted.

8. DEC SALT SHED GRANT: Supervisor Peter Martin said he is waiting for Fred Dunlap from DEC to help him complete the final report for the salt shed grant.

CITIZENS COMMENTS

David Knapp said he wanted to turn over the documents for the Town Hall Restoration Project to Lydia Wright. He said he would continue to help her with the project.

Supervisor Peter Martin thanked David Knapp for running the December board meeting for him.

AUDIT OF VOUCHERS

Motion made to Audit the Vouchers by Sheila Delarm, second by Jeffrey Leavitt; Aye 5, Nay 0

RESOLUTION #26

AUTHORIZATION TO PAY AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS

Motion made by Lydia Wright, second by Sheila Delarm, To Wit:

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:
PREPAID FUNDS: Abstract #1 for Voucher #1A through and including 1C for 2008 General Funds in the amount of \$ 740.73 and 2008 Street Light Funds in the amount of \$75.75

GENERAL FUND: Abstract #1 for Voucher #1 through and including #35 for 2008 funds in the amount of \$39,242.68

HIGHWAY FUND: Abstract #1 for Voucher #1 through and including #16 for 2008 funds in the amount of \$19,803.05

SPECIAL FUND - FIRE PROTECTION DISTRICT: Abstract #1 for Voucher #1 for 2008 funds in the amount of \$33,823.00

ROLL CALL VOTE: Aye 5 (Delarm, Leavitt, Martin, Tucker, Wright), Nay 0

Resolution #26 declared duly adopted.

Motion to Adjourn at 10:47 p.m. made by Lydia Wright, **Second** by Jeffrey Leavitt, **Aye 5, Nay 0**

Respectfully Submitted,

Elaine Sater
Brighton Town Clerk