

The Regular Meeting of the Town Board of the Town of Brighton was held Thursday, January 13, 2000 at 7:00 p.m. at the Brighton Town Hall, Paul Smiths, NY with the following:

PRESENT: Supervisor Debra Meyer
Council Members: Linda Dobson
John Quenell
Wilhelmina Sheridan
Roger Smith

ABSENT: None

OTHERS PRESENT: Elaine Sater-Town Clerk, Donald Oliver-Superintendent of Highways, Arlene Hogan-Tax Collector, Nik Santagate-Town Justice, Pete Duquette-Bookkeeper, Tom Willis-Historian

RESIDENTS: There was one resident present.

Meeting was called to order by Supervisor Debra Meyer **at 7:00 p.m.**

APPROVAL OF MINUTES:

Motion made by Roger Smith **to accept the minutes of the Regular Town of Brighton meeting, December 9, 1999 with the following change: Page 1, Resolution #80 – Change “Second by Diane Leifheit“ to “Second by John Quenell”;** second by John Quenell, Aye 3, Abstain 2

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Abstain
John Quenell	Aye
Wilhelmina Sheridan	Abstain
Roger Smith	Aye

Motion made by Supervisor Debra Meyer **to accept the minutes of the Public Hearing (Fire Contract) by Town of Brighton, December 9, 1999,** second by Roger Smith; Aye 3, Abstain 2

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Abstain
John Quenell	Aye
Wilhelmina Sheridan	Abstain
Roger Smith	Aye

TOWN CLERK REPORT

Total Revenue Collected as of December 31, 1999 was \$22.13 for:

3 Dog License Renewals
1 Building Permit
2 Copies on the Copier

1. Sent Fax on December 14, 1999 to Adirondack Daily Enterprise; Re: Public Notice, Bond Resolution Subject to Permissive Referendum; published December 16, 1999
2. Sent to Walsh & Walsh LLP on December 14, 1999, a Certified Copy of Bond Resolution adopted by Board on December 9, 1999
3. Received letter dated December 31, 1999 from Association of Towns to be read at Town Board Meeting, Re: Training and Annual Meeting for Association of Towns', Feb 20-23, for Town Officials; copy sent to Town Officials
4. Received two Notices of Issuance of Magazine Certificate to Peter Henry dated December 21, 1999 for Explosives and Detonators. (Nos. 36065 and 36066)
5. Sent Fax on January 3, 2000 to Adirondack Daily Enterprise, Re: Public Notice, 2000 Organizational Meeting on January 13, 2000 at 6:30 p.m.; published Jan. 6.
6. Sent Fax on January 6, 2000 to Betty Little's Office, Re: Names of Board Members per a phone request
7. Sent letter dated January 6, 2000 to Joan Bleikamp of Walsh & Walsh, LLP, Re: Notice of Affidavit of Publication for Public Notice for Bond Resolution published Dec 16, 1999
8. Records Destruction Authorization needed for records destroyed during 1998 and 1999; Appointment needed for Records Management Officer
9. Audit of Town Clerk's Cash Book for 1999; Cash Book signed by Board members
10. Published Brighton Bulletin for December 1999, 2 pages
11. Address change for the Town of Brighton is to: PO Box 260, Paul Smiths, NY 12970

RESOLUTION #5

Motion made by Supervisor Meyer **to appoint Town Clerk, Elaine Sater, as RECORDS MANAGEMENT OFFICER for the Town of Brighton,** second by Linda Dobson, All Aye

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Aye
John Quenell	Aye
Wilhelmina Sheridan	Aye
Roger Smith	Aye

Resolution #5 declared duly adopted.

HUD REPORT

1. STATUS OF PROGRESS 1994 HUD GRANT: Thirteen applications are completed, eleven are approved, eight are under construction and three are closed out.
2. Board members were brought up-to-date on the projects pending.

RESOLUTION #6

Motion made by Supervisor Meyer to **approve the first payment of \$1,980.00 from HUD Funds for Project BRI-28-94**, second by Linda Dobson, All Aye

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Aye
John Quenell	Aye
Wilhelmina Sheridan	Aye
Roger Smith	Aye

Resolution #6 declared duly adopted.

LANDFILL

1. Construction should start in early spring. Funds will be available though Bond Resolution that went into effect January 10, 2000.
2. Received letter dated December 28, 1999, from Griffin International, Alan Liptak; Re: Access Agreement; Landfill Closure Plan and Post Closure and Monitoring Plan were sent to Attorney Cantwell
3. Received letter dated January 4, 2000, from Griffin International, Alan Liptak; Re: Access Agreement; Landfill Closure Plan drawings were sent to Attorney Cantwell.
4. Received letter dated December 28, 1999 from Griffin International, Alan Liptak; Re: State Environmental Quality Review Act (SEQR), sent letter to DEC, Richard Speidel, to formally request a designation of Type II and ask if any requirements will be made on the Town of Brighton.

SUPERVISOR'S REPORT AND CORRESPONDANCE:

1. Balance of Accounts as of December 31, 1999 were read and are attached to these minutes
2. **CITIZENS COMMENTS:** (Two Minute Session) No Comments at this time
3. Received letter from HUD dated December 22, 1999, Re: Audit Reports for December 31, 1994, 1995, and 1996 for Community Development Block Grant; **Finding: Expenses for Administration and Program Delivery exceeded HUD approved budgeted amounts.** HUD would like justification for \$29,911 spent by the Town or a formal request for a budget revision. The letter was sent to Friends of the North Country and Ann Holland responded with a letter dated January 11, 2000. **She suggested the Town contact the attorney and talk with HUD (Gary Kerr and Nancy Lesakowski) regarding the letter.** Friends' does not have the responsibility to correct problems created prior to their involvement.
4. Received from Franklin County Legislature dated 12/29/99, Re: 2000 Tax Rate Worksheets, Equalization Tables and Tax Rates
5. Franklin County Solid Waste Management Authority minutes are received every month and will be available for review.
6. Received request from Adirondack Association of Towns and Villages for membership 2000, was not put in the budget. The last board decided not to continue membership because the Town of Brighton does not use the organization.
7. Received letter from Trudeau Sand & Gravel dated 12/14/99 to HUD contractors, Re: Small Claims, no action needed by Town of Brighton
8. Received letter from Niagara Mohawk dated December 10, 1999, Re: Street Light Decorations; no action taken by Board
9. Received letter from DEC-Environmental Facilities Corp, Re: SRF Allocation Assistance Sessions; to be held during January in Albany
10. Received CHIPS checks for \$1,258.47 and \$18,655.52
11. Received corrected copy of CSEA contract for hourly wage from \$10.46 to \$10.96, Supervisor needs to sign. John Quenell brought up the Pharmacy co-pay change. Supervisor Meyer will send a cover letter with contract to change statement on page 5 to eliminate dollar amounts for Pharmacy co-payments.
12. Sent letter dated January 4, 2000 to Ben Schrader, Campus Security, Paul Smith College, Re: Animal Control Officer complaint; John Quenell sent a copy of the letter to Jim Gould, Vice President of Communications.
13. **PARK AGREEMENT:** Sent a letter dated January 4, 2000 to Harold LaVair, Re: Changes made and Contract ready for signing.

RESOLUTION #7

Motion made by Roger Smith to **accept the Park Agreement with changes and authorize Supervisor Meyer to sign the contract for the Town of Brighton. The length of the contract is one year.** Second by John Quenell, All Aye

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Aye
John Quenell	Aye
Wilhelmina Sheridan	Aye
Roger Smith	Aye

Resolution #7 declared duly adopted.

14. Sent letter to Tri-Lakes Federal Credit Union, Re: Update of Employees' Names, per their request
15. Hired a new cleaner – Shelley Smith
16. Received letter from US Senate, Re: Federal Budget Fiscal Year 1998
17. Received letter from Brighton Architectural Heritage committee dated 1/11/2000, Re: Brighton 's Year 2000 Project; Thank you for \$500 contribution to project. Letters will be going out to residents announcing the project and inviting suggestions. Received letter dated 1/11/ 2000 from Pat and Tom Willis, Re: Notice of Receipt of Grant from Arts Council of the Northern Adirondacks for \$3,000. Town Supervisor needs to sign contract as Conduit.

RESOLUTION #8

Motion made by Supervisor Meyer to authorize expenditure of \$500 to the Brighton Architectural Heritage Committee (BAHC) for the Brighton Year 2000 Project, second John Quenell, all Aye

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Aye
John Quenell	Aye
Wilhelmina Sheridan	Aye
Roger Smith	Aye

Resolution #8 declared duly adopted.

18. Received letter from Franklin County Treasurer, Re: Received \$97.13 in surplus dog monies.

19. CONTRACTS:

RESOLUTION #9

Motion made by Roger Smith to authorize Supervisor Meyer to sign the contract with Franklin Snowmobilers and expend \$300.00 for their services to maintain and groom snowmobile trails for 1 year, second by John Quenell, All Aye

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Aye
John Quenell	Aye
Wilhelmina Sheridan	Aye
Roger Smith	Aye

Resolution #9 declared duly adopted.

RESOLUTION #10

Motion made by Supervisor Meyer to approve the contract between the Town of Brighton and the Saranac Lake Civic Center and expend funds of \$1,000 for the use of the Civic Center on Ampersand Avenue for 1 year, second by John Quenell, All Aye.

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Aye
John Quenell	Aye
Wilhelmina Sheridan	Aye
Roger Smith	Aye

Resolution #10 declared duly adopted.

RESOLUTION #11

Motion made by Roger Smith to approve the contract between the Town of Brighton and the Saranac Lake Free Library and expend funds of \$800 for services provided by the Library for 1 year, second by Wilhelmina Sheridan; Aye 4, Abstain 1.

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Abstain
John Quenell	Aye
Wilhelmina Sheridan	Aye
Roger Smith	Aye

Resolution #11 declared duly adopted.

RESOLUTION #12

Motion made by Supervisor Meyer to approve membership in New York State Association of Towns and the expenditure of \$500 for services provided for 1 year, second by Wilhelmina Sheridan, All Aye.

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Aye
John Quenell	Aye
Wilhelmina Sheridan	Aye
Roger Smith	Aye

Resolution #12 declared duly adopted.

RESOLUTION #13

Motion made by Supervisor Meyer to accept the contract between the Town of Brighton and North Country Life Flight and expend funds of \$1,000 for services provided for 1 year, second by Linda Dobson; Aye 4, Abstain 1.

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Aye
John Quenell	Aye
Wilhelmina Sheridan	Abstain
Roger Smith	Aye

Resolution #13 declared duly adopted.

RESOLUTION #14

Motion made by Roger Smith to expend funds of \$16,748 for the third year of the contract between Town of Brighton and the Village of Saranac Lake for Emergency Rescue and First Aid Squad Relief, second by Wilhelmina Sheridan; All Aye

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Aye
John Quenell	Aye
Wilhelmina Sheridan	Aye
Roger Smith	Aye

Resolution #14 declared duly adopted.

COMMITTEE REPORTS:

1. **HIGHWAY – Don Oliver:** Highway work going well. Snowplow is now eleven years old and should be replaced, approximate cost \$90,000.

RESOLUTION #15

Motion made by Supervisor Meyer to approve the purchase of one ton of Calcium Chloride for steps, walks and dirt roads in the summer for the Highway Department, second by Roger Smith, All Aye.

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Aye
John Quenell	Aye
Wilhelmina Sheridan	Aye
Roger Smith	Aye

Resolution #15 declared duly adopted.

RESOLUTION #16

Motion made by Supervisor Meyer to approve the purchase of 2 new tires for the loader at \$2,000 on state contract for the Highway Department, second by Wilhelmina Sheridan, All Aye

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Aye
John Quenell	Aye
Wilhelmina Sheridan	Aye
Roger Smith	Aye

Resolution #16 declared duly adopted.

2. **TAX COLLECTOR- Arlene Hogan:**
 - a. Prepared and mailed Tax Statements to Tax Payers
 - b. Prepared and inserted a list of the year 2000 newly elected and appointed Town Officials and Third Party Notices in each tax bill.
 - c. Made twelve bank deposits totaling \$144,612.63
 - d. Issued two payments to Supervisor Meyer totaling \$100,000
 - e. Sent one refund check #309 for a \$20 overpayment
 - f. Ordered many supplies
 - g. Returned requested receipts to taxpayers
 - h. Recorded payments in the tax warrant and cash book, made address changes in tax warrant, prepared and mailed eight address changes to Real Property Tax Office (RPTO)
 - i. Received many tax payers in home for tax payments
 - j. Received and made numerous telephone calls
 - k. Contacted many Mortgage Investing Institutions in order to make corrections of bank codes on 14 tax bills
3. **COURT- Nik Santagate:**
 - a. Reviewed 29 cases and sent \$1,250 to the State Comptroller
 - b. Court Program has not been working properly with the new computer, updates have been requested
4. **PARK – Debra Meyer:** Met with Dan Spencer, everything is going fine. Ice Rink will be flooded when weather allows it.
5. **CEMETERY – Roger Smith:** Closed for the year.
6. **INSURANCE - John Quenell:**
 - a. Property Damage and Liability Insurance

RESOLUTION #17

Motion made by John Quenell to approve the purchase of property damage and liability insurance from the New York Municipal Insurance Reciprocal (NYMIR) for the year 2000 for a total premium of \$8,653, as quoted by NYMIR on December 20, 1999, second by Debra Meyer, All Aye

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Aye
John Quenell	Aye
Wilhelmina Sheridan	Aye
Roger Smith	Aye

Resolution #17 declared duly adopted.

- b. Disability Insurance

RESOLUTION #18

Motion made by John Quenell to approve payment to Zurich Insurance Company an amount not to exceed \$242 in premium charges for the period 11/13/99 to 12/31/99 (amount to be determined) and 01/01/00 to 12/31/00 (\$162) for disability insurance covering the highway, park, and cemetery employees for the Town of Brighton, second by Linda Dobson, All Aye

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Aye
John Quenell	Aye
Wilhelmina Sheridan	Aye
Roger Smith	Aye

Resolution #18 declared duly adopted.

- c. Health Insurance: Partners Insurance has been paid in full for 1999. Blue Cross/Blue Shield is the new health care insurance carrier. Insurance companies will not accept combining insurance with other Towns unless there is a legitimate reason other than lower costs.

7. COMPUTER – John Quenell

- a. The new computer has been installed. There are still a few minor details to be attended to. The court software is having trouble, but the provider is working on it.
b. The Fax line (327-5387) will be used for the internet connection

RESOLUTION #19

Motion made by John Quenell to approve John Bray as being designated as a consultant with the Town on matters concerning the new computer system in the Town Hall, for which the Town will pay a rate of \$40 per hour up to a cumulative limit of \$200, and further that the Town Clerk shall serve as the town's representative for consultations with Mr. Bray, second by Roger Smith, All Aye

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Aye
John Quenell	Aye
Wilhelmina Sheridan	Aye
Roger Smith	Aye

Resolution #19 declared duly adopted.

8. **COMPENSATION – John Quenell:** No Report
9. **CENSUS – John Quenell:** Received maps of area asking if any boundaries had changed; returned maps with no changes

RESOLUTION #20

Motion made by Roger Smith to approve the expenditure of \$1,109 for a snow thrower from Sturdy Supply and Rental, second by Debra Meyer, all Aye

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Aye
John Quenell	Aye
Wilhelmina Sheridan	Aye
Roger Smith	Aye

Resolution #20 declared duly adopted.

RESOLUTION#21

Motion made by Roger Smith to approve the expenditure of \$2,561.93 for the Gateway Computer System from Government Computer Sales, second by Linda Dobson, All Aye

Roll Call Vote:

Supervisor Debra Meyer	Aye
Council Members: Linda Dobson	Aye
John Quenell	Aye
Wilhelmina Sheridan	Aye
Roger Smith	Aye

Resolution #21 declared duly adopted.

CITIZENS COMMENTS:

1. **TOM WILLIS** - Rainbow Lake: a. Financing landfill: explain how it is being accomplished. Bond Council was hired to apply for funds from State sources. b. Price of Disability Insurance (\$32) shows how much it is really worth.
2. **ARLENE HOGAN** – Gabriels: Receiving questions on STAR program. Seniors need to apply each year; the tax bill states the opposite on the back. Request a board member read their tax bill and see if she is interpreting it correctly. She will contact Doug Tichenor to see what is correct.
3. **ROGER SMITH** – Fire Chief: Elections were held with the following results:

Secretary: Jim Tucker

Treasurer: Dave Kirstein

Fire Police Captain: Dan Spencer

2nd Lieutenant: Charlie Pond

1st Lieutenant: Phil Delarm

Captain: Bill Jost

2nd Assistant Chief: Steve Tucker

1st Assistant Chief: George Hare

Chief: Roger Smith

Motion made by Supervisor Meyer **to take a break at 8:15 p.m.**, second by Roger Smith, All Aye.

Motion made by Supervisor Meyer **to return from break at 8:23 p.m.**, second by Roger Smith, All Aye.

Motion made by Supervisor Meyer **to go INTO Executive Session at 8:24 p.m. for purposes of discussing HUD financial matters under Public Officers Law Section 105f**, second by Roger Smith, All Aye

Motion made by Supervisor Meyer **to OUT of Executive Session at 8:36 p.m.**, second by Wilhelmina Sheridan, All Aye

Motion made by Supervisor Meyer **to pay all the bills as listed on the abstracts attached to these minutes**, second by Wilhelmina Sheridan, All Aye.

OTHER COMMENTS:

Linda Dobson asked if the board considered a Youth Representative to the board. A written request is needed to explain what this would involve. Linda will contact Tracie Santagate for more information.

Motion made by Roger Smith **to adjourn the Regular Town Board Meeting at 8:53 p.m.**, second by Linda Dobson, All Aye

Respectfully submitted,

Elaine W. Sater
Brighton Town Clerk

**ABSTRACT #1 - General Fund: Voucher #1 through and including Voucher #27 as follows:
\$3,925.27 for 1999 and \$3,156.35 for 2000**

**ABSTRACT #1 - All Funds: Pre-Paid Voucher #1A through and including Voucher #1J as follows:
\$708.30 General Fund 1999, \$2,235.97 General Fund 2000, \$7,607.04 Highway Fund 2000**

**ABSTRACT#1 - Highway Fund: Voucher #1 through and including Voucher #15 as follows:
\$2,173.81 for 1999, \$278.17 for 2000**

**ABSTRACT #1 – Street Lighting Fund: Voucher #1 for \$63.62 of 1999 funds
ABSTRACT #1 – Special Districts Fund: Voucher #1 for \$16,748.00 of 2000 funds
ABSTRACT #1 – CDBG HUD Fund: Voucher #1 for \$1,980.00**